



LITHGOW CITY BOWLING CLUB LIMITED  
A.B.N. 50 001 040 348

# 38th ANNUAL REPORT and FINANCIAL STATEMENTS

Presented to the members at the  
**Annual Meeting**  
SUNDAY, 26th SEPTEMBER, 2010  
at 10.30am

**OFFICE BEARERS AND BOARD OF DIRECTORS  
2009 - 2010**

**PRESIDENT:**  
ROBERT RITCHIE

**VICE PRESIDENT:**  
STEVE GROVER

**SECRETARY:**  
LEE GREEN

**HONORARY TREASURER:**  
DAVID BENJAMIN

**DIRECTORS:**  
JOHN COLLINS  
LES BARNES  
JULIE HUGHAN  
MICHAEL BROWN

LITHGOW CITY BOWLING CLUB LIMITED

A.B.N. 50 001 040 348

Registered Office: 2C Lithgow Street, Lithgow NSW 2790

Trading as Club Lithgow

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# Notice of Annual General Meeting

NOTICE IS HEREBY GIVEN that the ANNUAL GENERAL MEETING of LITHGOW CITY BOWLING CLUB LIMITED will be held at the clubhouse on SUNDAY 26th SEPTEMBER, 2010 commencing at 10.30am.

## BUSINESS:

1. To confirm the minutes of the previous Annual General Meeting.
2. To receive, consider and adopt the financial statements of the company for the year ended 30th June, 2010 together with the reports of the Directors and Auditors thereon.
3. Election of Officers for the ensuing two years.
4. Determination of the Honorariums to the President and Honorary Treasurer.
5. Determination of Notices of Motion received in accordance with the Constitution. (Any notices received will be displayed on the Club's notice boards 21 days prior to the date of the meeting.)
6. Recommendations:  
During this session members may submit suggestions for the consideration of the incoming Board of Directors.

Lee Green  
Secretary  
28 August 2010

# PRESIDENT'S REPORT

## 2009 - 2010

I submit this report for the consideration of all members.

This year has been one of consolidation with a profit of \$74,213.89. The Club has seen a steady growth in bowling numbers but all other activities have remained steady. We have seen a wider interest from the community in the facilities we provide and I believe that we can capitalize on this in the coming years. To the Men's and Women's sub-bodies, I offer congratulations for their many successes during the year and hope they can continue into the future.

I would also like to acknowledge the work done as President by John Buckley who retired from the Board to spend more time with his business working towards a possible retirement. His foresight, hard work and business acumen has put the Club in a positive situation for which we can all be grateful.

To the Board of Directors, I thank you for your efforts. The early mornings clearing poker machines, the running of raffles and the continued support of the Club in general goes above what is required but is also essential for the everyday running of the business.

In the coming year I believe the new Board will have to face many challenges, mainly in maintaining our financial stability and dealing with the many requirements imposed on us by council.

Lastly I would like to thank Lee Green for her help and support provided to me since I stepped into the position of President. Lee notified the Board of her intention to resign but when asked to stay a bit longer, agreed to help out until such time as we were able to make alternative arrangements.

I still believe the Club is in a solid position to grow and develop and that in the future we can upgrade much of the facilities that have been outdated.

Robert Ritchie  
President

# TREASURER'S REPORT

## 2009 - 2010

It is my pleasure to present this report to the members. The financial situation at the end of the financial year is summarised below.

- Surplus in trading for the year of \$74,213.89
- Cash assets of \$358,114.63 including term deposits and cash on hand.
- A debt of \$311,274.86 being loans for the construction of the building additions and the purchase of poker machines.
- Our nett assets are now over \$3,140,917.80.
- We have a financial commitment to replace the roofing and air conditioning units on the auditorium.

Our profit for the year is not as good as last year owing to a decline in poker machine takings. We have completed the sealing of the car park, installed bollards and chains to stop the cars driving over the gardens, purchased 2 rebuilt poker machines. The club also had various breakdowns and replacements in the bar and kitchen side of our operations.

You will notice that bar profits for the year have increased by \$43,401.58, poker machine takings have dropped by \$42,094.93.

I feel since taking over as your treasurer from Bob Ritchie midyear that the club is on a good financial footing and that the incoming board is taking over a well patronised club.

I would like to thank club president Bob Ritchie for helping me in fulfilling this position also all my fellow board members for all the time and effort that has gone into the successful running of the club.

On closing I would like to thank women's, men's and snooker Sub-Bodies and all the volunteers for making our club the success it is.

David Benjamin  
Treasurer

# **LITHGOW CITY BOWLING CLUB LIMITED**

## **DIRECTORS' REPORT**

### **2009 - 2010**

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Your Directors submit the financial statements of the company for the year ended 30th June, 2010.

#### **DIRECTORS**

The names of the Directors in office at the date of this report are:

Robert RITCHIE  
Stephen GROVER  
David BENJAMIN  
Julie HUGHAN  
John COLLINS  
Les BARNES  
Michael BROWN

#### **SECRETARY**

Mrs Lee Green

#### **PRINCIPAL ACTIVITIES**

The principal activity of the company during the financial year was to promote and foster the game of lawn bowls and to provide members and their guests with the amenities and facilities usually associated with a sporting and social club.

No significant change in the nature of these activities occurred during the year.

#### **OPERATING RESULT**

The net profit for the year amounted to \$74,213.89.

#### **DIVIDENDS**

The company is a company limited by guarantee and is prohibited from paying dividends to its members.

#### **REVIEW OF OPERATION**

The company operates as a licensed club with its main sources of income emanating from members, sales of beverages and the operation of poker machines.

#### **LIKELY DEVELOPMENTS AND EXPECTED RESULTS**

It is expected that patronage will continue to increase and maintain operating levels to allow further improvements to be made to the clubhouse and facilities.

# LITHGOW CITY BOWLING CLUB LIMITED

## DIRECTORS' REPORT - (CONTINUED)

### FOR THE YEAR ENDED 30<sup>TH</sup> JUNE, 2010

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#### SIGNIFICANT CHANGES

The "Registered and Licensed Clubs Award 2010" commenced on 1st January this year.

#### MATTERS ARISING SINCE THE END OF THE FINANCIAL YEAR

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the company, the results of those operations or the state of affairs of the company in financial years subsequent to the financial year ended 30th June, 2010.

#### INFORMATION ON DIRECTORS

As at the date of this report, particulars of the qualifications, experience and special responsibilities (if any) of the Directors are listed below.

ROBERT RITCHIE

Qualifications: Retired  
Experience: Director 6 Years  
Special Responsibilities: Treasurer / President  
Interest in contracts with the Company: Nil  
Board meetings attended: 12 of 14

JOHN BUCKLEY

Qualifications: Accountant  
Experience: Director 11 Years  
Special Responsibilities: President / Resigned Jan '10  
Interest in contracts with the Company: Nil  
Board meetings attended: 8 of 8

STEPHEN GROVER

Qualifications: Businessman  
Experience: Director 8 Years  
Special Responsibilities: Vice President  
Interest in contracts with the Company: Nil  
Board meetings attended: 12 of 14

DAVID BENJAMIN

Qualifications: Retired  
Experience: Director 2 Years  
Special Responsibilities: Director / Treasurer  
Interest in contracts with the Company: Nil  
Board meetings attended: 12 of 14

JULIE HUGHAN

Qualifications: Business Operator  
Experience: Director 2 Years  
Special Responsibilities: General  
Interest in contracts with the Company: Nil  
Board meetings attended: 14 of 14

**LITHGOW CITY BOWLING CLUB LIMITED  
DIRECTORS' REPORT - (CONTINUED)  
FOR THE YEAR ENDED 30<sup>TH</sup> JUNE, 2009**

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LES BARNES

Qualifications: Retired  
Experience: Director 3 Years  
Special Responsibilities: General  
Interest in contracts with the Company: Nil  
Board meetings attended: 12 of 14

JOHN COLLINS

Qualifications: Retired  
Experience: Director 5 Years  
Special Responsibilities: General  
Interest in contracts with the Company: Nil  
Board meetings attended: 13 of 14

MICHAEL BROWN

Qualifications: Business Operator  
Experience: Director 3 Months  
Special Responsibilities: General  
Interest in contracts with the Company: Nil  
Board meetings attended: 4 of 4

In accordance with Section 41J of the Registered Clubs Act the Club's real property assets are defined as follows:

Core Property: The Club's core assets are defined as the land upon which the Club's premises, bowling greens, car parking areas and surrounds are located.

Non-Core Property: None.

The Directors are satisfied that non-audit services provided by the auditor during the year are compatible with the general standard of independence for auditors imposed by the Corporations Act 2001, and the Code of Ethics for Professional Accountants.

No director has received or become entitled to receive, during or since the financial year, a benefit because of a contract made by the company, controlled entity or a related body corporate with the director, a firm of which the director has a substantial financial interest.

This statement excludes a benefit included in the aggregate amount of emoluments received or due and receivable by directors shown in the company's accounts, or the fixed salary of a full-time employee of the company or related body corporate.

Signed in accordance with a resolution of Board of Directors, 30th August, 2010.



Robert Ritchie  
President



David Benjamin  
Treasurer

**LITHGOW CITY BOWLING CLUB LIMITED**  
**DIRECTOR'S DECLARATION**  
**2009 - 2010**

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The directors of the company declare that:

1. The financial statements and notes:
  - (a) Comply with Accounting Standards and the Corporations Law; and
  - (b) Give a true and fair view of the company's financial position as at 30th June, 2010 and of its performance for the year ended on that date.
2. In the Directors' opinion, there are reasonable grounds to believe that the company will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Board of Directors on 30th August, 2010.



Robert Ritchie  
President



David Benjamin  
Treasurer

**LITHGOW CITY BOWLING CLUB LIMITED**  
**INCOME STATEMENT**  
**FOR THE YEAR ENDED 30<sup>TH</sup> JUNE, 2010**

	Note	2010	2009
<b>Income</b>			
Bar sales		717,343.01	617,534
Poker machines		454,079.54	504,507
Gst subsidy poker machines		17,180.00	17,182
Keno commission		12,640.67	12,913
TAB commission		10,198.72	7,500
Membership subscriptions		17,530.38	17,014
Other		23,099.08	16,469
Bistro & coffee shop		26,520.99	10,815
<b>Total income</b>		<u>1,278,592.39</u>	<u>1,203,933</u>
Cost of sales		-313,980.05	-277,574
Gross profit		<u>964,612.34</u>	<u>926,359</u>
Interest received		11,639.30	17,361
<b>Expenses</b>			
Bar operating		16,094.43	18,058
Poker machines		19,332.04	19,349
Keno		1,149.00	717
TAB		16,447.51	15,684
Greens maintenance	2	86,817.69	87,859
Administration & operating	3	100,911.18	90,123
Affiliation		6,732.27	6,243
Advertising & promotion	4	72,407.14	78,727
Employee costs	5	402,466.24	343,680
Entertainment		20,899.66	11,245
Depreciation		43,622.48	56,302
Insurance		31,167.79	28,820
Rates & water council		11,601.94	11,319
Repair & maintenance		19,088.19	13,770
Interest & fees loan		24,365.78	28,080
Other expenses		28,934.41	31,405
<b>Total expenses</b>		<u>902,037.75</u>	<u>841,380</u>
<b>Net Profit for the year</b>		<u><u>74,213.89</u></u>	<u><u>102,340</u></u>

The accompanying notes form part of these accounts

**LITHGOW CITY BOWLING CLUB LIMITED**  
**BALANCE SHEET**  
**AS AT 30<sup>TH</sup> JUNE, 2010**

	Note	2010	2,009
<b>Assets</b>			
<b>Current Assets</b>			
Cash and cash equivalents	6	336,643.42	311,316
Receivables		10,155.99	10,782
Inventories		19,114.63	15,636
Prepaid expenses		9,340.85	1,816
Accrued interest		5,732.21	1,644
<b>Total current assets</b>		<u>380,987.10</u>	<u>341,194</u>
<b>Non-Current Assets</b>			
Land & improvements	7	3,056,773.25	2,977,786
Plant & equipment	8	173,624.73	202,646
Borrowing costs amortised		2,956.95	4,435
<b>Total non-current assets</b>		<u>3,233,354.93</u>	<u>3,184,868</u>
<b>Total Assets</b>		<u>3,614,342.03</u>	<u>3,526,062</u>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Trade creditors & accruals	9	95,009.72	68,520
Subscriptions in advance		10,310.00	10,883
Employees annual leave		27,083.49	19,103
<b>Total current liabilities</b>		<u>132,403.21</u>	<u>98,506</u>
<b>Non-Current Liabilities</b>			
Employees long service leave		22,791.44	17,941
BankWest building loan		301,177.21	316,692
Equipment finance		10,097.65	19,264
<b>Total non-current liabilities</b>		<u>334,066.30</u>	<u>353,897</u>
Total Liabilities		<u>466,469.51</u>	<u>452,403</u>
<b>Net Assets</b>		<u>3,147,872.52</u>	<u>3,073,659</u>
<b>Accumulated Funds</b>			
Asset revaluation reserve		2,258,521.67	2,258,522
Retained profits		889,350.85	815,137
<b>Total Accumulated Funds</b>		<u>3,147,872.52</u>	<u>3,073,659</u>

The accompanying notes form part of these accounts

**LITHGOW CITY BOWLING CLUB LIMITED**  
**STATEMENT OF CHANGES IN EQUITY**  
**FOR THE YEAR ENDED 30<sup>TH</sup> JUNE, 2010**

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	2010	2009
<b>Asset Revaluation Reserve:</b>		
Asset revaluation forward	<u>2,258,521.67</u>	<u>2,258,522</u>
	<u>2,258,521.67</u>	<u>2,258,522</u>
<b>Retained profits:</b>		
Retained profits forward	815,136.96	712,797
Net profit for the year	<u>74,213.89</u>	<u>102,340</u>
	<u>889,350.85</u>	<u>815,137</u>
<b>Accumulated funds year end</b>	<u><u>3,147,872.52</u></u>	<u><u>3,073,658</u></u>

The accompanying notes form part of these accounts

**LITHGOW CITY BOWLING CLUB LIMITED**  
**CASH FLOW STATEMENT**  
**FOR THE YEAR ENDED 30<sup>TH</sup> JUNE, 2010**

	<b>2010</b>	<b>2009</b>
<b>Cash flow from operating activities:</b>		
Receipts from customers	1,406,452.63	1,322,613
Payments suppliers, employees & taxes	-1,249,859.58	-1,171,600
Interest received	11,639.30	17,361
Interest paid	-24,635.78	-28,080
Net cash provided by operating activities	<u>143,596.57</u>	<u>140,294</u>
<b>Cash flow from investing activities:</b>		
Payments for property, plant & equipment	-93,588.21	-159,071
Borrowings (net)	-24,681.04	5,521
Net increase (decrease) in cash	<u>25,327.32</u>	<u>-13,256</u>
<b>Cash at the beginning of the year</b>	311,316.10	324,572
<b>Cash at the end of the year Note 1</b>	<u><u>336,643.42</u></u>	<u><u>311,316</u></u>
<b>Note 1 Cash at year end</b>		
Cash floats and petty cash	25,750.00	25,750
Cash at Bank	310,893.42	285,566
	<u><u>336,643.42</u></u>	<u><u>311,316</u></u>
<b>Reconciliation of net cash provided by/ (used in) operating activities to net operating profit:</b>		
Net operating profit	74,213.89	102,340
Depreciation	43,622.48	56,302
Amortisation	1,478.43	1,478
Changes in current assets and liabilities;		
(Increase)/ Decrease Receivables	625.60	-8,183
(Increase)/Decrease Accrued Interest	-4,088.00	0
(Increase)/ Decrease Inventories	-3,478.67	-1,631
(Increase)/ Decrease Prepayments	-7,524.81	-2,214
Increase /(Decrease) Creditors	25,916.71	-21,683
Increase /(Decrease) Employee Entitlement	12,830.94	13,885
<b>Net cash provided by operating activities.</b>	<u><u>143,596.57</u></u>	<u><u>140,294</u></u>

The accompanying notes form part of these accounts

# LITHGOW CITY BOWLING CLUB LIMITED

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 30<sup>TH</sup> JUNE, 2010

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#### **Note 1: Statement of Significant Accounting Policies**

The financial report is a general purpose financial report that has been prepared in accordance with Australian Accounting Standards and the Corporations Act 2001.

The financial report covers Lithgow City Bowling Club Ltd as an individual entity. Lithgow City Bowling Club Ltd is a public company limited by guarantee, incorporated and domiciled in Australia.

The financial report complies with all applicable Australian equivalents of International Financial Reporting Standards (AIFRS).

The following is a summary of the material accounting policies adopted by the Club in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

#### **(A) Basis of Preparation**

The financial report has been prepared on an accruals basis and is based on historical costs modified by the revaluation of non-current assets, financial assets and financial liabilities for which the fair value basis of accounting has been applied, if applicable.

#### **(B) Accounting Policies**

##### **Income tax**

The Club is a not for profit sporting club established for the promotion and encouragement of the game of lawn bowls, and accordingly, it is exempt from income tax under S23(g) of the Income Tax Assessment Act.

##### **Inventories**

Inventories are measured at the lower of cost and net realisable value.

##### **Property, Plant and Equipment**

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation and impairment losses.

##### **a) Property**

Freehold land and buildings are shown at their fair value (being the amount for which an asset could be exchanged between knowledgeable willing parties in an arms length transaction), based on periodic, but at least triennial, valuations by external independent valuers, less subsequent depreciation for buildings.

Any accumulated depreciation at the date of revaluation is eliminated against the gross carrying amount of the asset and the net amount is restated to the revalued amount of the asset.

##### **b) Plant and equipment**

The carrying amount of plant and equipment is reviewed annually to ensure it is not in excess of the recoverable amount from those assets. The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the assets employment and subsequent disposal. The expected net cash flows have not been discounted to present values in determining the recoverable amounts.

##### **c) Depreciation**

The depreciable amount of all fixed assets including buildings and capitalised leased assets, but excluding freehold land, is depreciated on a diminishing value basis over their useful lives commencing from the time the asset is held ready for use.

The depreciation rates used for each class of depreciable asset are:

Class of Asset	Depreciation Rate %
Plant and equipment	15 - 20%
Poker machines	25%

These notes form part of the financial statements.

# LITHGOW CITY BOWLING CLUB LIMITED

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 30<sup>TH</sup> JUNE, 2010

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The assets residual values and useful lives are reviewed, and adjusted if appropriate, at each balance sheet date.

An assets carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposal are determined by comparing proceeds with the carrying amount. These gains or losses are included in the income statement. When revalued assets are sold, amounts included in the revaluation reserve relating to that asset are transferred to retained earnings.

#### **Impairment of Assets**

At each reporting date, the directors review the carrying values of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the assets fair value less costs to sell and value in use, is compared to the asset's carrying value. Any excess of the assets carrying value over its recoverable amount is expensed to the income statement.

#### **Employee Benefits**

Provision is made for the liability for employee entitlements arising from services rendered by employees to balance date. Employee entitlements expected to be settled within one year have been measured at the amount expected to be paid when the liability is settled, plus related on-costs. Employee entitlements payable later than one year have been measured at the present value of the estimated future cash out flows to be made for those entitlements.

#### **Provisions**

Provision are recognised when the Club has a legal or constructive obligation, as a result of past events, for which it is probable that a outflow of economic benefit will result and that the outflow can be measured reliably.

#### **Cash and Cash Equivalents**

Cash and Cash Equivalents includes cash on hand, deposits held at call with banks or financial institutions, other short term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within short term borrowings in current liabilities on the balance sheet.

#### **Revenue**

Revenue from the sale of goods is recognised upon the delivery of goods to customers.

Interest revenue is recognised on a proportional basis taking in to account the interest rates applicable to the financial assets.

Revenue from the rendering of a service is recognised upon the delivery of the service to the customers.

#### **Goods and Service Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the balance sheet are shown inclusive of GST.

Cash flows are presented in the cash flow statement on a gross basis, including GST.

#### **Comparative Figures**

Where required by Accounting Standards comparative figures have been adjusted to conform with changes in presentation for the current financial year.

These notes form part of the financial statements.

**LITHGOW CITY BOWLING CLUB LIMITED**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30<sup>TH</sup> JUNE, 2010**

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	2010	2009
<b>Note 2 Greens Maintenance.</b>		
Supplies & materials	2,040.20	2,321
Greenkeeping contract	82,243.93	80,606
Water	2,533.56	4,932
	86,817.69	87,859

**Note 3 Administration and  
Operating expenses.**

Accounting fees	8,025.00	7,975
Audit fees	7,704.55	8,595
Bank fees and charges	2,951.50	2,274
Borrowing costs	1,478.43	1,478
Cleaning supplies	4,854.09	4,863
Computer costs	1,140.90	1,166
Light, power & heating	51,530.05	43,353
Postage, printing & stationery	6,993.75	7,044
General	90.91	0
Telephone	5,247.16	5,221
Repairs & Maints	1,368.00	0
Security	9,526.84	8,154
	100,911.18	90,123

**Note 4 Advertising and  
Promotion.**

Newspaper advertising	15,566.23	15,630
Sporting teams sponsorship	20,350.00	22,972
In house TV	4,437.84	4,808
Sporting Hall of Fame	272.73	4,894
Members loyalty rewards	29,559.89	24,992
Members lucky draw	100.00	3,991
Advertising -- Website	45.45	
Donations	2,075.00	1,440
	72,407.14	78,727

These notes form part of the financial statements.

**LITHGOW CITY BOWLING CLUB LIMITED**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30<sup>TH</sup> JUNE, 2010**

	<b>2010</b>	<b>2009</b>
<b>Note 5 Employee costs</b>		
Wages;		
Bar	216,753.17	193,545
Administration	66,742.03	62,754
Bistro	29,847.97	9,072
Maintenance	5,721.00	0
Cleaning	<u>35,717.50</u>	<u>35,639</u>
<b>Total Wages</b>	<b>354,781.67</b>	<b>301,011</b>
Annual leave accrual	10,152.59	10,418
Long service leave accrual	5,665.46	5,333
Staff training	0.00	0
Superannuation	<u>31,866.52</u>	<u>26,918</u>
	<u><u>402,466.24</u></u>	<u><u>343,680</u></u>
 <b>Note 6 Cash and cash equivalents.</b>		
Cash floats and petty cash	25,750.00	25,750
Cash at bank	<u>310,893.42</u>	<u>285,566</u>
	<u><u>336,643.42</u></u>	<u><u>311,316</u></u>
 <b>Note 7 Land &amp; improvements.</b>		
Land & improvements at valuation	2,500,000.00	2,500,000
Building additions at cost	<u>556,773.25</u>	<u>477,786</u>
	<u><u>3,056,773.25</u></u>	<u><u>2,977,786</u></u>
 <b>Note 8 Plant &amp; equipment</b>		
Plant & equipment at cost	855,006.58	840,405
Less accumulated depreciation	<u>-681,381.85</u>	<u>-637,759</u>
	<u><u>173,624.73</u></u>	<u><u>202,646</u></u>
 <b>Note 9 Trade creditors and accruals.</b>		
Trade creditors	30,624.69	20,301
Accrued expenses	17,615.00	16,069
GST payable	14,603.25	7,878
Payroll deductions	6,664.78	6,216
Members loyalty rewards	<u>25,502.00</u>	<u>18,056</u>
	<u><u>95,009.72</u></u>	<u><u>68,520</u></u>

These notes form part of the financial statements.

**LITHGOW CITY BOWLING CLUB LIMITED**  
**A.B.N. 50 001 040 348**  
**INDEPENDENT AUDITOR'S REPORT**

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**SCOPE**

**The financial Report & Directors' Responsibility**

We have audited the financial statements, being the Statement by Directors, Profit and Loss Account, Balance Sheet, Statement of Cash Flows and accompanying notes to the financial statements of Lithgow City Bowling Club Limited for the year ended 30<sup>th</sup> June 2010.

The company's directors are responsible for the preparation and presentation of the accounts and the information they contain. We have conducted an independent audit of these accounts in order to express an opinion on them to the members of the company.

**Audit Approach**

Our audit has been conducted in accordance with Australian Auditing Standards, in order to provide reasonable assurance as to whether the accounts are free of material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the accounts, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects the accounts are presented fairly in accordance with Accounting Standards and other mandatory professional reporting requirements and statutory requirements so as to present a view which is consistent with our understanding of the company's financial position the results of their operations and their cash flows.

**Audit Opinion**

In our opinion the financial statements of Lithgow City Bowling Club Limited are properly drawn up:

- (a) so as to give a true and fair view of:
  - (i) the state of affairs of the company as at 30<sup>th</sup> June 2010 and of the profit and cash flows for the financial year ended on that date; and
  - (ii) the other matters required by Division 4, 4A and 4B of part 3,6 of the Corporations Law to be dealt with in the financial statements;
- (b) in accordance with the provisions of the Corporations Law; and
- (c) are in accordance with Statements of Accounting Concepts and applicable Accounting Standards and other mandatory professional reporting requirements.

**ARAPIDIS & PARTNERS PTY LTD**  
**CHARTERED ACCOUNTANTS**



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**EMANUEL ARAPIDIS - FCA**

SYDNEY, N.S.W

# LITHGOW CITY BOWLING CLUB MEN'S SUB BODY

## PRESIDENT'S REPORT 2009 - 2010

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I am pleased to report on another great year for our bowlers, attendances for social and competition bowls have continued to be at a high level. At this stage I would like to thank the members who consistently turn up and give their time to take names and do the cards, I am sure we would not be as successful. On that note we were all deeply shocked by the sudden death of Barry Blackman (Darkie) one of our most reliable volunteers. Nothing was a bother to Barry; he was always the first down for work on the greens, the recognisable voice on the phone when people rang their names in and of course his catering for special days. He will be sorely missed and our deepest sympathies go to Kris and her family.

Our Pennant Season went very well and the report is in the Bowls Secretaries Report but I would just like to thank all bowlers for their participation during the season. Thank you to Brian and Cec for helping in the thankless job of team selection, although this year we were rewarded with some great results. A big thank you to the ladies for all their help during the Pennant Season with umpiring and catering duties, a job well done. We certainly could not have managed without them.

In July we once again hosted a Zone playoff for the number 6 Pennants, looking after teams from Penrith, Molong, Wentworth Falls, Rylstone, Grenfell and Crookwell, once again everyone went away with a good impression of the Club and its facilities. Thanks to the volunteers who gave up their weekend to run the show. It was good to see the Blue Mountains side successful and we wish them all the best in their State Playoffs.

Our wrong bias box has been emptied a couple of times during the year so we were able to make some very generous donations to local charities, recipients were the volunteer rescue squad and the Lithgow Hospital Ladies Auxiliary, our thanks to all the bowlers who put the little ring on the wrong side on numerous occasions.

The inaugural J.B. Kelly Memorial versatility sixes was a great success with the maximum number of teams competing. Congratulations to the winning team of Les and June Barnes, Brian and Gloria Davidson and Bill and Anne Anderson. Thank you to Heather Kelly and Family for providing the perpetual trophy and to Warren Kennedy for all his work in organising the tournament. This year it will be played on the 10th October and hopefully we can once again fill our greens.

Thanks to Stewart, Tony and Brian for all their efforts in providing excellent surfaces to bowl on, it is encouraging to see the improvement in No 2 and hopefully this growing season will see it on a par with the other 2 greens.

To President Rob, his board of directors and staff thank you very much for all your help during the past year. I would also like to thank our caterers Doris and Whyte for all their efforts during the year providing meals for all our tournaments and special days.

Michael Johnson  
President

# LITHGOW CITY BOWLING CLUB MEN'S SUB BODY

## SECRETARY'S REPORT 2009 - 2010

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The 2009-10 bowling year was once again successful with good fields participating in both social & championship events.

### **The results of our championship events are as follows -**

2010 Major Singles Winner - Les Barnes.  
Runner-up - Paul Willcox.

2010 Pairs Championship Winners - Michael Johnston & Athol Roach.  
Runners-up - Les Barnes & Paul Willcox.

2009 Triples Winners - Craig Kearney, Tim Kearney & Ken Potter.  
Runners-up - Les Barnes, Athol Roach & Ian Gordon.

2009 Fours Winners - Scott Achurch, Bill Anderson, Peter Kearney & Bruce Gibbons.  
Runners-up - Allan Piggot, Michael Johnson, Reg Moran & Tim Breen.

2009 Minor Singles Winner - Dave Robson.  
Runner-up - Warren Kennedy.

2009 McMurtrie Mixed Pairs Winners - Allan Piggott & Norma Farrant.  
Runners-up - Richard Forbes & Vee Brown.

2009 Winter Handicap Pairs Winners - Paul Willcox & Whyte Ng.  
Runners-up - Kevin Shorney & Ian Northey.

The bowls year & the Club financial year do not coincide (ie bowls Jan-Dec, club financial year July-June) so our 2010 championships are yet to be finalised.

**Pennants** - Our Number 4 Pennant team won the Zone 5 Play-offs & at the time of printing they are ready to contest the State titles at Guildford. Our Number 5 team won the BMDBA pennant flag but were unsuccessful at the Zone 5 playoffs.

My congratulations to all those winners & congratulations also go to all the participants for the standard of play & the spirit all games were played in.

Social bowls continues to get stronger with fields of 50 plus participating on the Wednesday & over 30 a regular occurrence on the Saturdays. The Friday & Sunday mixed bowls continue with very good fields & the Tuesday evening twilight competition fielded record numbers. Thursday evening twilight bowls numbers this year were a little disappointing but there was still a good attendance. My thanks go to all the people running these social events & a thank you especially to Warren Kennedy for a job well done.

We also ran tournaments throughout the year of differing formats which have been well attended. These included mixed events on each public holiday which have been run in partnership with the ladies subbody. The social selectors, their helpers & the lady bowlers have done a great job keeping these events going & a thank you also to all the sponsors who have given us the money to run these events.

## **LITHGOW CITY BOWLING CLUB MEN'S SUB BODY SECRETARY'S REPORT - (CONTINUED) 2009 - 2010**

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Sadly we lost one of our staunchest members, Barry (Darky) Blackman during the year. Sympathy from the committee and the club members go to his family.

My thanks must go to our Promotions & Publicity Officer Athol for a job well done, to Stewart and his team and to Brian Kelly for the good work looking after the greens, to the volunteer members who have spent many hours working on the greens and their surrounds, all their work is invaluable to the running of the club. A thank you also goes to all the selectors, to the committee of the Men's & Ladies Sub-bodies and to the executives and staff of Club Lithgow for their help and commitment throughout the year.

Bowls at the Club is going from strength to strength and any social members reading this who would like to have a game do not hesitate to contact any of the committee.

Norm Baker  
Hon Secretary

# LITHGOW CITY BOWLING CLUB WOMEN'S SUB BODY PRESIDENT'S REPORT 2009 - 2010

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I have much pleasure in submitting my annual report for year ended 30th June 2010.

We have had the most successful year in the Club's history reaching every final at District level and winning all events except one. We also won two events at Group level and look forward to playing at State level in August and September. The group playoff for the Wolinski Shield is yet to be played at Wallerawang commencing 31st August and that will be hotly contested also. The results are as follows:-

WD singles Pam Johnson runner-up.

WD pairs won by Pam Johnson & Ina Hunter. The girls won the group playoff at Lawson and will now play at Tuncurry in September.

WD triples won by Lola Barker, Margaret Ferguson & Norma Farrant for the second year in a row.

WD fours won by Lola Barker, Pam Johnson, Ina Hunter & Fay King for the fourth year in a row.

Wolinski Shield won by Pauline Jarvis, Irene Watkins, Margaret Ferguson & Norma Farrant.

No 2 Pennants won by Pauline Jarvis, Irene Watkins, Margaret Ferguson, Norma Farrant, Lola Barker, Pam Johnson, Ina Hunter & Fay King. The group playoff was won at Penrith and the State playoff will be in August at Umina.

Western District also won the Blackett & Whiteman Shield last November at Blayney. This year we will be travelling to Narromine to defend it.

Lithgow City will be hosting the Buxton Trophy in November and this is played against Blue Mountains & Nepean Districts.

The club championships have not been finished due to all the time taken up by District events.

The following are the results of the completed events:-

Major Singles Winner	Veonne Brown
Runner-up	Norma Farrant

Minor Singles Winner	Kerri Bernard
Runner-up	Margaret Gibbons

Fours Winners	Kerri Bernard, Margaret Gibbons, Gloria Davidson & Ina Hunter
Runners-up	Cassie Mearns, Irene Watkins, Lola Barker & Margaret Ferguson.

The triples and the pairs will have to be played in September as there are members who have gone away for the winter months.

Throughout the year we were the host club for the WD singles and also WD presentation day, both events running smoothly and successfully. Our big days, Allans Charity day, 55th birthday, Higgins day and Irene Gillard Memorial triples day were all enjoyable and successful. Many thanks and appreciation to all the members for their hard work and dedication towards these events.

## **LITHGOW CITY BOWLING CLUB WOMEN'S SUB BODY PRESIDENT'S REPORT - (CONTINUED) 2009 - 2010**

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Coming up in August will be another soup and sandwich day with all our past members and friends attending and enjoying some friendship and fellowship. We usually raise some funds on these days which goes toward our nominated charity.

The mixed days held over the past year on long weekends proved to be very successful and enjoyable with good attendances.

This will be my last report as I have almost completed my three year term as President and have enjoyed every minute of it. I would like to thank each and every member for their contributions during my term as without their support it would be hard to keep things together. We have gained five new members and two previous have not rejoined. We look forward to seeing our new ladies on the green.

The new President coming in will be Irene Watkins and my congratulations goes to her. We also have a change in Secretary with Carol Mills taking over from Pam Johnson who has been in the job for nine years and has earned a well deserved rest.

Congratulations to Carol also and I hope both these ladies enjoy their new jobs. My thanks to the Men's Sub-body who are always there to help and to the Board of Club Lithgow for their ongoing support. Thanks also to the greenkeepers for keeping our greens in wonderful condition.

Margaret Ferguson  
President  
Lithgow City Women's Sub-Body  
30th June 2010

# **MINUTES OF THE ANNUAL GENERAL MEETING OF THE LITHGOW CITY BOWLING CLUB LTD. 27th SEPTEMBER, 2009**

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MEETING OPENED: 10.30am.

APOLOGIES: Sam Scarr, Barry Noble, Ken Vassella, Shirley & Jack Cullen, Richard Ambrose, Val & John Laird, Ray James.

ATTENDANCE: As recorded on the attendance sheet.

MINUTES OF PREVIOUS ANNUAL GENERAL MEETING:

Time was allowed for attendees to re-read minutes as required.

Moved N Farrant that the minutes be accepted.

Seconded B Davidson. Motion carried.

MATTERS ARISING FROM THOSE MINUTES: Nil

FINANCIAL REPORTS:

Treasurer, R Ritchie made brief summary of the Financial Report. A Trading surplus of \$102,339.55 for the year was a wonderful result. We still have a debt from the building extensions of \$316,691.59 but we are currently still able to continue with the other improvements to the Club. We currently have cash assets of \$311,316.10, but we have planned to spend some of this money to complete the sealing of the carpark and replacing the roof over the auditorium.

Special mention was made of the time consuming work done by our President during the year trying to solve the many problems with the local council.

Lastly, there will be a need at the next AGM for new members to step forward for positions on the Board, for without a Board we will not have a Club. J Buckley added that new requirements may be in force regarding training of Board members and any person considering a position on the Board should approach him before next years meeting for the latest information.

Questions on the financial report were invited. There were none.

Questions to the auditor were invited. There were none.

Moved F Witherspoon that the Directors Report, Auditors report and Treasurers reports be accepted.

Seconded P Hunt. Carried.

RETURNING OFFICER'S REPORT:

As this marks the end of the first year of a two year term, no elections were required.

HONORARIUMS:

Moved R Thomson that the Honorariums remain the same as for the previous year.

Seconded L Moore. Carried.

# **MINUTES OF THE ANNUAL GENERAL MEETING OF THE LITHGOW CITY BOWLING CLUB LTD. 27th SEPTEMBER, 2009 - (CONTINUED)**

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The President then asked for a minutes silence for those members who had passed away during the year. They were John B Kelly (Snip Snip), John Kelly (Bowls President), Max Selman and Des Conran.

## **RECOMMENDATIONS FROM THE FLOOR:**

- A question regarding the location of the air conditioning sensor location was raised, stating that certain areas of the Club are controlled by sensors ill placed for their task.
- The meeting was asked to acknowledge the work done around the greens and to appreciate the facilities that we now have at our Club.
- It was asked if a location for the newly acquired bowls polisher could be arranged.

With no further questions the President outlined the current plans for providing activities on a Sunday, including a \$10 baked dinner, meat raffles and entertainment. Ladies' President Marg Ferguson thanked the Board for its assistance during the year. She also thanked the Men's Bowls sub-body for their efforts as well.

Meeting closed 10.52am and President announced free drinks to all attendees for the next hour.

**IMPORTANT INFORMATION FOR CLUB MEMBERS**

**THE REPORTING PERIOD FOR THE LITHGOW CITY BOWLING CLUB LIMITED is 30/06/2010**

**1 IMPORTANT NOTES**

- 1.1 The Registered Clubs Act 1976 and Registered Clubs Regulations 2009 defines a TOP EXECUTIVE as being one of the five highest paid employees of the club at each separate premises of the club.  
ie: Club secretary, a person who is the manager (within the meaning of the Liquor Act 2007) of the premises of the club, or any person who is nominated by the club as a top executive.

**2 DISCLOSURE OF INTERESTS OF DIRECTORS IN CONTRACTS WITH THE CLUB - SECTION 41C**

- 2.1 **Club members may inspect the original of these disclosures and declarations by making a written application to the Secretary.**
- 2.2 The Registered Clubs Act 1976 requires DIRECTORS who have a material personal interest in matters that relate to the affairs of the club to declare the interest at a board meeting AND the club to display the declaration on the club's notice board.
- 2.3 A contract is any commercial arrangement whether written or not.
- 2.4 In the reporting period there were 0 occasions when DIRECTORS reported a material personal interest in a matter relating to the club's affairs.

**3 FINANCIAL INTERESTS IN HOTELS - SECTION 41D**

- 3.1 **Club members may inspect the original of these disclosures and declarations by making a written application to the Secretary.**
- 3.2 In the reporting period there were 0 occasions when DIRECTORS reported a financial interest in a hotel in NSW.
- 3.3 In the reporting period there were 0 occasions when TOP EXECUTIVES reported a financial interest in a hotel in NSW.

**4 GIFTS TO DIRECTORS AND STAFF - SECTION 41E AND SECTION 41F**

- 4.1 **Club members may inspect the original of these disclosures and declarations by making a written application to the Secretary.**
- 4.2 An affiliated body of the club includes subsidiary clubs, and any body which the club made a grant to within the previous 12 months.
- 4.3 A gift includes money, hospitality, or discounts.
- 4.4 A gift valued at more than \$500 must be disclosed; gifts from CONTRACTORS must be disclosed if they total more than \$500 from an individual contractor in the reporting period.

**4.5 Directors**

- 4.5.1 In the reporting period there were 0 occasions when DIRECTORS of the club reported receiving gifts from AFFILIATED BODIES.
- 4.5.2 In the reporting period there were 0 occasions when DIRECTORS of the club reported receiving gifts from CONTRACTORS.

**4.6 Top Executives and Employees**

- 4.6.1 In the reporting period there were 0 occasions when TOP EXECUTIVES of the club reported receiving gifts from AFFILIATED BODIES.
- 4.6.2 In the reporting period there were 0 occasions when EMPLOYEES of the club reported receiving gifts from CONTRACTORS.

**4.7 Value of Gifts**

- 4.7.1 The total value of all gifts that DIRECTORS and TOP EXECUTIVES received from AFFILIATED BODIES in the reporting period is \$0
- 4.7.2 The total value of all gifts that DIRECTORS and EMPLOYEES received from CONTRACTORS in the reporting period is \$0

**IMPORTANT INFORMATION FOR CLUB MEMBERS**

**5 TOP EXECUTIVES - C.18(2)(b)**

5.1 The number of club TOP EXECUTIVES whose total remuneration for the reporting period falls within each successive \$10,000 band commencing at \$100,000 :  
 5.2 Band 0 Band 0 Band 0 Band 0 Band 0

**6 OVERSEAS TRAVEL - C.18(2)(c)**

6.1 In the reporting period the club incurred the following costs for the overseas travel of DIRECTORS and EMPLOYEES:  
 6.2 Name 0 Position Destination Travel Purpose Costs paid by club

**7 LOANS TO STAFF - C.18(2)(d)**

7.1 The Registered Clubs Act 1976 requires the club to report loans to EMPLOYEES of \$1,000 or more.  
 7.2 In the reporting period, the club made the following loans to EMPLOYEES:  
 7.3 Loan Amount 0 Date of loan Interest Rate P.A. Term of Loan

**8 CONTRACTS APPROVED BY BOARD - C.18(2)(e)**

8.1 During the reporting period the Board approved 0 contracts relating to the remuneration of the club's TOP EXECUTIVES.

8.2 The Registered Clubs Act 1976 defines a Controlled Contract as being a club contract:

- 8.2.1 > in which a DIRECTOR or TOP EXECUTIVE has a pecuniary interest, or
- 8.2.2 > for provision of professional advice relating to the following, a.) significant change to management structure or governance of the club; b.) significant change to the financial management of the club; c.) disposal of land; and d.) the amalgamation of the club.

8.3 During the reporting period 0 controlled contracts were approved by the Board and forwarded to the Director of Liquor and Gaming of which:

- 8.4.1 0 such contracts related to contracts in which a DIRECTOR or TOP EXECUTIVE has a pecuniary interest.
- 8.4.2 0 such contracts related to the provision of professional advice. These contracts fall into the following advice categories:
- 8.4.3 0 Significant changes to the management structure or governance of the club.
- 8.4.4 0 Significant changes to the financial management of the club.
- 8.4.5 0 Disposal of club land.
- 8.4.6 0 Amalgamation of the club.

**IMPORTANT INFORMATION FOR CLUB MEMBERS**

**9 EMPLOYEES RELATED TO DIRECTORS AND TOP EXECUTIVES - C.18(2)(f)**

9.1 A CLOSE RELATIVE is defined in section 41B of the Registered Clubs Act 1976 and includes the immediate family.  
 9.2 In the reporting period, the club employed the following persons who were a close relative of a DIRECTOR or TOP EXECUTIVE of the club.  
 9.3 Name of Close Relative 0 Related to 0 Total remuneration paid to Close Relative

**10 PAYMENTS TO CONSULTANTS - C.18(2)(g) and (h)**

10.1 During the reporting period there were 0 instances where the club engaged a consultant.  
 10.2 The total costs paid by the club to consultants in the reporting period was \$0  
 10.3 Which included the following instances when consultants were paid \$30,000 or more.  
 10.4 Consultant 0 Nature of Consultancy (\$) Amount

**11 DETAILS OF SETTLEMENTS PAID BY THE CLUB - C.18(2)(i)**

11.1 In the reporting period the club made 0 legal settlements with either a director or club employee. Being  
 11.1.1 0 with a director of the club.  
 11.1.2 0 with a club employee.  
 11.2 The total value of all legal settlements was \$0  
 11.3 The total legal costs paid by the club for such settlements was \$0

**12 LEGAL FEES PAID BY THE CLUB - C.18(2)(j)**

12.1 In the reporting period, there were 0 instances when the club paid legal fees for DIRECTORS and EMPLOYEES This included:  
 12.1.1 0 instances for DIRECTORS and  
 12.1.2 0 instances for EMPLOYEES  
 12.2 In the reporting period the club paid a total of \$0 being for legal fees paid for DIRECTORS and EMPLOYEES.

**13 GAMING MACHINE PROFIT - C.18(2)(k)**

13.1 Gaming machine profit, and the gaming machine tax period are defined in the Gaming Machine Tax Act 2001.  
 13.2 In the most recent gaming machine tax period, the total profit from gaming machines was \$454,080

**14 AMOUNT PAID TO COMMUNITY DEVELOPMENT - C.18(2)(l)**

14.1 Clubs earning in excess of \$1,000,000 p.a. in gaming machine profit can apply part of such profit to community development and support.  
 14.2 In the reporting period the Club applied \$0 to community development and support.

# NOTES

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